

MANOR ROYAL BID MAINTENANCE TEAM ACTIVITY REPORT



Activity month	October 2019
Report date	05/11/19
Person	Jon Dall

Activities carried out (✓)

Road / area	Zone	Grass cutting	Litter picking	Weed control	Hedge cutting	Leaf clearance	Bin empty	Waste clearance	Pavement cleaning	Edging	Sign cleaning	Winter maintenance	Other
All areas	All		X4		X1		X12						
Baird Close	4												
Betts Way	1												
Cobham Way	5												
County Oak Lane	1	+1	+2										
County Oak Way	1	+1	+2										
Crompton Way	3												
Faraday Road	2												
Fleming Way	Various												
Gatwick Road	Various	+1	+2										
Hydehurst Lane	2												
James Watt Way	5		+1										
Jenner Road	2												
Kelvin Lane	2		+1										
Kelvin Way	2		+1										
London Road	Various	+1	+2										
Manor Royal (road)	2/3												
Maxwell Way	4												
Metcalfe Way	1												
Napier Way	3		+1										
Newton Road	2												
Priestley Way	5		+1					+1					
Royce Road	5												
Rutherford Way	5		+2										
Tinsley Lane	4							+1					
Tinsley Lane North	5												
Wheatstone Close	5												
Whittle Way	5												
Whitworth Road	5												
Woolborough Lane	3		+1										
Gateway 1 (Manor Royal)	-			+1									
Gateway 2 (near Thales)	-	X2											
Gateway 3 (near Astral)	-	X2											
Gateway 4 (James Watt)	-	X2											
The Terrace	-	X2	+3										
Crawters Brook	-												
Gatwick Road Parade	-		X3										
Woolborough Subway	-												
Green Lane Subway	-		+1								+2		

Main actions provided

In October we enjoyed teaming up with CGG for two more highly successful volunteer days. Despite the torrential rain the volunteers were extremely enthusiastic and we managed to plant upwards of 3000 bulbs which we'll look forward to coming into bloom in spring.

Comments and observations

We have noticed a slight increase in graffiti which we've made sure to stay on top of. With the high winds and wet weather we are making sure to keep checking that the banners are still withstanding and that cycle paths are as safe as possible.

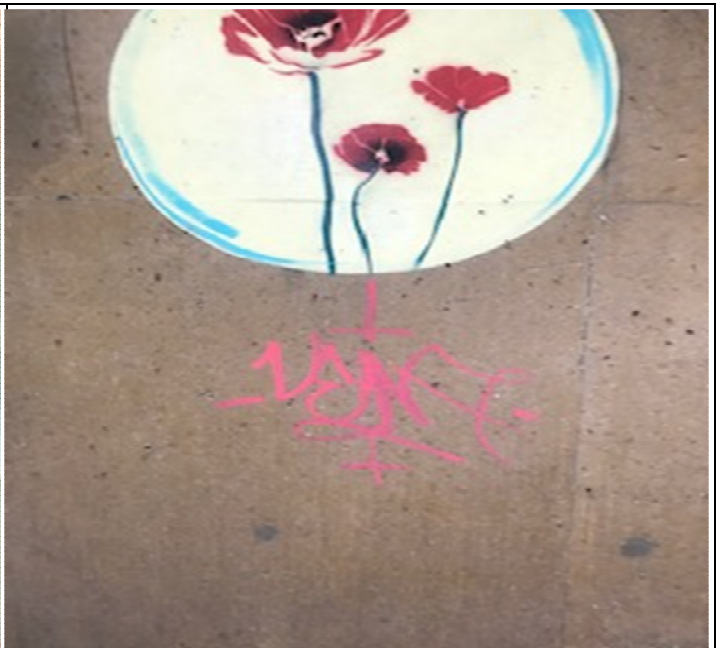
Suggestions for future actions, improvements or additional activities planned

We are trying to put the finishing touches to the grass when the weather allows to finish the year heading into next season. We are also trying to let the leaves fall a little bit so that we can try and mulch them up at the same time that we cut the grass.

Photographic Impact Evidence (a selection of photos of work undertaken to demonstrate impact)



Before and after of the subway by Woolborough Lane. Trying to keep this clean for the cyclists.



Examples of graffiti that we have since cleaned.



There was a spate of vandalism where various bus stops and vehicles were damaged.



The weeds coming through again in the beds by Gateway 1.



The volunteers working hard along Magpie Walk and by the Terrace.



Details of CORE and ENHANCED Service levels (contract extract)

Current Baseline Service	Proposed	Enhanced element (* estimated)
Monthly litter pick (12 pa)	Weekly litter pick (52 pa)	X40 litter picks + identify hotspots and trial extra bins
Weekly litter bin empty (52 pa)	Weekly litter bin empty (52 pa)	-
Monthly road sweep (12 pa)	Monthly road sweep (12 pa)	-
-	Remove fallen leaves and detritus from footpaths and common areas (4 pa)	X4 leaf and detritus removals
-	Washing and cleaning street furniture and signs to include street name signs, gateway / entrance signs, wayfaring signs and highways signs (2pa)	X2 washes
-	Deep cleaning/jet washing common areas, bus stops and paved areas (as required)	As required
Grass cutting (5 pa)	Grass cutting (12 pa)	* X7 grass cuts – (weather/ground conditions dependant)
Bunded/bank grass cutting (4 pa)	Bunded/bank grass cutting (10 pa)	X6 bunded/bank cuts
Hedgecutting (1-2 pa)	As required (2-3 pa)	* 1-2 Hedge cuts
Shrub maintenance (2-3 pa)	As required (4-5 pa)	* 1-2 shrub maintenance
Weedspraying (2 pa) funded by WSCC	Weed spraying (4 pa) Removal of dead standing weeds (4pa) Weed ripper as required	X2 weed sprays X4 dead weed removals Weed ripper as required On footpaths and common areas
See note 1	Box mow and maintain Gateway 3 Roundabout (10 pa)	X10 Box mow and maintain Gateway 3 Roundabout
-	Crawters Brook, The Terrace enhanced Maintenance (as Annex C)	Crawters Brook, The Terrace enhanced Maintenance (as Annex C)
-	Weekly inspection and rectification/reporting of faults found.	X52 inspections - reports/rectification of faults found
-	Reactive/response service through a single point of contact as required	Reactive/response service as required
-	Provide monthly information... <ul style="list-style-type: none"> • feedback on what has been done and what is planned • Available performance data - quantities such as volumes, lengths, waste weights etc (tba) • photographic evidence of before and after improvements, • suggestions for further/future enhancements • Attend meetings as required 	X12 reports (monthly)

Notes: (1) There is a requirement for Gateway 3 and Crawter's Brook People's Park to be maintained to a basic level as described in the Annexes.